

# WMI<sup>®</sup> MUTUAL INSURANCE<sup>™</sup> COMPANY

P.O. Box 572450 Salt Lake City, Utah 84157-2450  
(801) 263-8000 (800) 748-5340 Fax: (801) 263-1247

## EMPLOYER APPLICATION

Please complete this application for group health insurance, including any optional plan benefits, provided by WMI Mutual Insurance Company. Before signing in the appropriate space, check each section. Signature applies to all sections.

### Section I: General Information

Date \_\_\_\_\_

Company Name \_\_\_\_\_ Federal EIN \_\_\_\_\_ Contact Person \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Phone (\_\_\_\_) \_\_\_\_\_ Fax (\_\_\_\_) \_\_\_\_\_ E-mail address \_\_\_\_\_

Does the company currently have group health insurance with another company? Yes \_\_\_\_\_ No \_\_\_\_\_

Present Insurer \_\_\_\_\_ Date Coverage to Terminate \_\_\_\_\_

Does the company want to include state registered domestic partners as eligible dependents under the policy? Yes \_\_\_\_\_ No \_\_\_\_\_

~ Please attach a copy of current group health plan information (plan summary, schedule of benefits, etc.).

### Section II: Employee Classification Information

The following employee classifications are eligible to participate in the company's group health plan: \_\_\_\_\_

Waiting Period for New Employees\*: 0 days \_\_\_\_\_ 30 days \_\_\_\_\_ 60 days \_\_\_\_\_ 90 days \_\_\_\_\_ (maximum allowable)

\*If a waiting period of 60 days or less is selected, coverage will be effective on the first day of the month following the satisfaction of the waiting period. If a 90-day waiting period is selected, coverage will be effective on the first day of the month preceding the satisfaction of the 90-day waiting period, coverage will be effective for the entire month, and premium will be due for the entire month.

Employees are required to work a minimum of \_\_\_\_\_ hours per \_\_\_\_\_ to be eligible for group insurance. This provision is applicable to all employees and must be conveyed to all employees. (Cannot be less than 30 hours per week)

Total number of employees of all related companies: \_\_\_\_\_ Full-time: \_\_\_\_\_ Part-time: \_\_\_\_\_ Seasonal: \_\_\_\_\_

Total number of employees *eligible to participate* in the company's group health insurance plan: \_\_\_\_\_

Total number of employees *participating* in the company's group health insurance plan: \_\_\_\_\_

Total number of eligible employees *NOT participating* in the company's group health insurance plan: \_\_\_\_\_

Reason(s) for waiving coverage: \_\_\_\_\_

~ Please attach a current copy of company payroll (FICA or Workers' Compensation).

### Section III: Premium Contribution Information

The Employer pays \_\_\_\_\_ % of employee health insurance premium.

The Employer pays \_\_\_\_\_ % of dependent health insurance premium.

**Section IV: Benefit Information**

Medical:	Yes: <input type="checkbox"/>	No: <input type="checkbox"/>	Medical Plan Selected: Bronze <input type="checkbox"/>	Silver 1 <input type="checkbox"/>	Gold 1 <input type="checkbox"/>	Platinum 1 <input type="checkbox"/>
Dental:	Yes: <input type="checkbox"/>	No: <input type="checkbox"/>		Silver 2 <input type="checkbox"/>	Gold 2 <input type="checkbox"/>	Platinum 2 <input type="checkbox"/>
Vision:	Yes: <input type="checkbox"/>	No: <input type="checkbox"/>			Gold 3 <input type="checkbox"/>	Platinum 3 <input type="checkbox"/>
Life (“VGL”):	Yes: <input type="checkbox"/>	No: <input type="checkbox"/>			Gold 4 <input type="checkbox"/>	Platinum 4 <input type="checkbox"/>
Short term Disability:	Yes: <input type="checkbox"/>	No: <input type="checkbox"/>				Platinum 5 <input type="checkbox"/>

Requested effective date: \_\_\_\_\_

Does employer currently carry workers’ compensation insurance? Yes\_\_\_\_ No\_\_\_ If owners and partners are not covered under workers’ comp, do they want normal plan coverage while on the job for additional premiums? Yes\_\_\_\_\_ No\_\_\_\_\_

Is anyone currently on COBRA? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, please list those participating: \_\_\_\_\_

**Section V: Group Eligibility Criteria**

WMI requires that companies with 2-3 employees must enroll 100% of eligible employees, and companies with 4 or more employees must enroll at least 75% of all eligible employees. An eligible employee is one who works a minimum of 120 hours per month (or another minimum amount determined by the employer in Arizona) and does not carry other major medical insurance coverage. WMI also requires that employers contribute at least 75% of the premium for employee only coverage or at least 50% of the total premium for employee and dependent coverage. Employers who do not meet these requirements are only eligible to enroll for coverage during the open enrollment period of November 15 through December 15 for an effective date of January 1.

**Section VI: Terms and Conditions**

The undersigned employer hereby requests group insurance with the WMI Mutual Insurance Company. By signing this agreement, the employer agrees to adopt and subscribe to all terms and conditions of this document as well as those set forth in the insurance policy. The employer understands and agrees that all insurance participation requirements must be maintained upon renewal. Insurance applied for hereunder will not be effective until this application has been approved in writing by WMI Mutual Insurance Company. The employer agrees to notify WMI Mutual Insurance Company within ten (10) days of any material change affecting the employer or which may render the employer ineligible for insurance with the company. The employer agrees that it is the administrator of the plan as that term is contemplated under the Employee Retirement Income Securities Act (“ERISA”) and that WMI Mutual Insurance Company does not assume any obligations imposed by that law or any amendments thereto, including, but not limited to, the Consolidated Omnibus Budget Reconciliation Act (“COBRA”) and the Health Insurance Portability and Accountability Act (“HIPAA”), except when specifically required by that law. The employer also agrees that WMI Mutual Insurance Company may conduct periodic audits to ensure that eligibility, participation, and contribution requirements are being satisfied and that the employer will provide each insured employee and qualified beneficiary with prior written notification of termination in situations in which the employer requests termination for issues other than non-payment of the group premium. WMI Mutual Insurance Company agrees that it will provide notice of termination in situations when specifically required by law.

**Section VII: Signature**

I hereby certify that the information provided herein is true and complete to the best of my knowledge. I have also read and understand the group eligibility requirements as explained in Section V above and the terms and conditions set forth herein.

By: \_\_\_\_\_  
Signature of Authorized Company Officer

Title: \_\_\_\_\_ Date \_\_\_\_\_

**Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to civil fines and criminal penalties.**